



## CENTRAL WASHINGTON UNIVERSITY

### CONDITIONS OF PARTICIPATION & PROGRAM ACCEPTANCE

Students participating on study abroad or exchange programs through Central Washington University must complete and return this form to Study Abroad and Exchange Programs before departure.

#### STUDY ABROAD/EXCHANGE CONDITIONS OF PARTICIPATION

Central Washington University requires that all students who participate in overseas studies comply with the following conditions:

1. Central Washington University students are required to attend a pre-departure orientation provided by Study Abroad and Exchange Programs. Non-CWU students are invited, but not required, to attend.
2. Students must carry health insurance which provides international coverage for programs which require it. SAEP strongly encourages all students to carry major medical insurance with international coverage for the duration of their program.
3. Participants must be full-time students while on study abroad and exchange programs, unless their department chair has given pre-approval for a reduced course load **or** they are participating on an approved short-term study abroad program offering less than a full course load. A full course load is considered to be the same as that of a regular full-time degree candidate at the host university. Recreational travel must not interfere with regularly scheduled classes.
4. Participants are expected to comply with the laws of the country where they are studying and those of the countries in which they travel. Students are also subject to all academic and disciplinary regulations of the host university. Neither host country police nor university officials accept ignorance as an excuse for non-compliance with local laws or regulations.
5. While overseas, students should conduct themselves as guests, keeping in mind that they are subject to all the laws of the country while not necessarily enjoying the same privileges as nationals. Behavior which may seem harmless in another setting could compromise the host institution and result in the curtailment of the program. Students unsure about what constitutes acceptable behavior in their locale should consult the on-site international office program staff. The use, possession, and trafficking of drugs and other illegal substances is forbidden. **Anyone engaging in unacceptable behavior will be dismissed from the program and is liable for all program fees and expenses associated with early departure from the program.**
6. Study abroad and exchange participants are expected to remain observers of political activities rather than participants. Becoming a political activist may endanger one's safety or that of one's colleagues in the program, and will almost certainly jeopardize the program itself. **In addition, students participating in political activities may be dismissed from the program upon the decision of the Executive Director of the Office of International Studies and Programs.**

(over)

*Study Abroad and Exchange Programs*  
Office of International Studies and Programs  
400 East University Way . Ellensburg WA 98926-7407 . Office: 509-963-3612 . Fax: 509-963-1558

7. All rules for student conduct, as outlined in the Central Washington University “Undergraduate/Graduate Catalog,” continue to apply while the student is overseas (see Student Rights and Responsibilities Policy/Campus Judicial Code for more information). **Study Abroad and Exchange Programs may withdraw a student from the program for a violation of these rules, disruptive behavior, academic reasons, or conduct which could bring the program into disrepute. Such a decision to withdraw a student will be final and no refund will be made.**
8. Central Washington University requires that students abide by the payment schedule established for each program. Any outstanding room, board, or other balances owed to the host university or program provider will be charged to the student’s CWU account and a hold will be placed on the student’s account until SAEP receives confirmation that the balance owed abroad has been paid.
9. Unless otherwise indicated, students are responsible for making all travel arrangements and obtaining passports and visas.
10. Completion of all program-related forms and evaluations is required as a condition of credit transfer.

- ➔ I have completed the supplementary application materials required for my program.
- ➔ I understand that if I choose not to participate in this program, I may be liable for a \$300 cancellation fee and other expenses as explained in the Cancellation and Refund Policy.
- ➔ I understand that I am responsible for the information presented in the Central Washington University *Study Abroad & Exchange Handbook* and I agree to read and abide by the information presented.
- ➔ I have read and agree to abide by the above conditions of participation.

### ACCEPTANCE

I hereby accept placement at \_\_\_\_\_  
*(Name of Program)*

Name (print): \_\_\_\_\_ Student ID: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Parent or guardian signature required if applicant is under 18 years of age.*

Name of parent/guardian (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_